

# PENSIONS AND INSURANCE AUTHORITY

## APPLICATION FOR RENEWAL OF GENERAL INSURER'S LICENCE

1. Name of Insurer: \_\_\_\_\_  
\_\_\_\_\_
2. Physical Address: \_\_\_\_\_  
\_\_\_\_\_
3. Postal Address: \_\_\_\_\_
4. Telephone Numbers: \_\_\_\_\_
5. E-Mail Address: \_\_\_\_\_
6. Name of Principal Officer: \_\_\_\_\_
7. Directors:

NAME	DOMICILE

8. Attach CVs for all directors appointed during the year

**9. Does your Board have Committees?**

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**10. If your answer to 9 is yes name the committees**

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**11. Senior Management**

<b>POSITION</b>	<b>Name</b>	<b>Qualifications</b>	<b>Experience</b>
<b>Head of Finance</b>			
<b>Head of Investments</b>			
<b>Head of Internal Audit</b>			
<b>Head of Underwriting</b>			
<b>Head of Claims</b>			
<b>Head of Reinsurance</b>			
<b>Head of Human resource</b>			

**12. In respect 11 above attach detailed CVs for all managers appointed during this year.**

**13. Shareholders**

NAME	%	DOMICILE

**14. Has any of your directors, major shareholder or key employee been convicted, whether in Zambia or elsewhere, of any offence involving fraud or dishonesty?**

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**15. External Auditors (Name and Address)**

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**16. Outline any other services rendered to the company by your Auditors**

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**17. Has your company concluded negotiations for its 2009 reinsurance programme? \_\_\_\_\_**

- 18. If answer to 17 is yes kindly attach copies of cover slips as issued by the reinsurance broker or reinsurer.
- 19. If answer to 17 is No when do you expect to conclude the negotiations? \_\_\_\_\_
- 20. On what date did your company last review its investment policy? \_\_\_\_\_ (Attach copy of policy)
- 21. Summarise current spread of investments:

CATEGORY	AMOUNT	%

Signed: \_\_\_\_\_  
**CHIEF EXECUTIVE OFFICER**

Date: \_\_\_\_\_

**Note:**  
 Duplicate copy of the PIA licence renewal fee receipt must be attached to the first page.

**For Official use only:**

**22. Has the applicant submitted the reinsurance programme for the current year? \_\_\_\_\_**

**23. Has the applicant submitted all relevant information on products in compliance with part IX of the Insurance Act?**

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**24. Has the company submitted the audited financial statements, solvency statements and statutory returns for the immediate past financial year?**

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**25. Is the applicant up to date on submissions of actuarial reports as required under Sections 48 and 98? (Life Business)**

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**26. Outline any outstanding matters of concern arising from any information obtained by way of any document submitted to the Registrar or any inspection conducted by the time of completing this Form or any other reasonable means**

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